

County of Roscommon Brownfield Redevelopment Authority
March 16, 2022
Meeting Minutes

Present: Brenda Bachelder, Edward Bergeron (ZOOM), Michael Briggs, Wendy Engle, Rhonda Fossitt, April Hehir, Katherine Methner, Rebecca Ragan

Absent: None

- I. Meeting called to order by Katherine Methner at 8:35 a.m.
- II. Pledge of Allegiance
- III. Agenda changes: Completion of Quarterly ARP Report, Review of Bylaws regarding missed meetings.
- IV. Introduction of Guests: None
- V. Approval of the February 16, 2022, meeting minutes: Motion by Rebecca Ragan to approve, seconded by Mike Briggs, all yes. Motion approved.
- VI. BRA Application/Rhonda Fossitt: Motion by Mike Briggs, seconded by April Hehir to approve the application of Rhonda Fossitt to the BRA, all yes. Motion approved.
- VII. Vacant Land Solar Opportunities: We need to add contaminated vacant land to our list for Brownfields. Rhonda's brother has a partnership with Duke Energy and is looking for vacant land for solar farms. April said possible contaminates on vacant land would include pesticides in orchards. She also said that we need to make sure solar farms are allowed in townships.
- VIII. BRA ARP Grant Update: April found examples of RFPs. She will ask Jody if there are any county requirements for an RFP.
- IX. BRA Letter Status Regarding Opening Meetings: Letters are written and ready to send, will be going out this week.
- X. BRA Website: Nothing new.
- XI. Kirtland Community College: Tour of new campus is scheduled for March 23, 2022. Meet between 11:30 and 11:45. Ed reminded that we need to keep our focus on the Roscommon campus.
- XII. BRA Bank Account Motion: All required documents were given to the bank and the account has a balance of \$13,400.
- XIII. Quarterly ARP Report: Brenda is working on it.

- XIV. Bylaw Review: No changes needed regarding attendance. Mike recommended everyone review the bylaws and rules of order. Brenda sent them out to everyone.
- XV. Recruitment: Two positions still open. Brenda will announce again at next RTA meeting.
- XVI. Board Member Comments: Ed mentioned the importance and value of letterhead. Rebecca will ask the county if we can use their seal on the BRA letterhead. April said that since the BRA is subject to the approval of the county, that we should use their letterhead with added information for the BRA such as list of board members.
- XVII. Guest Comments: None
- XVIII. Agenda items for upcoming meeting: Bylaws Review, Update from Kirtland

Motion to adjourn by Michael Briggs at 9:58 a.m., second by April Hehir. All yes. Motion approved.

Next Meeting 8:30 a.m. April 20, 2022, at Michigan Works