

**Roscommon County Brownfield Redevelopment Authority**  
**December 15, 2021**  
**Meeting Minutes**

Present: Brenda Bachelder, Ed Bergeron, Michael Briggs, Wendy Engle, April Hehir, Katherine Methner

Absent: Rebecca Ragan

- I. Meeting called to order by Katherine at 8:31 a.m.
- II. Pledge of Allegiance
- III. Agenda changes: None
- IV. Introduction of Guests: Rhonda Fossitt – Owns an Insurance Consulting Business
- V. Approval of the October 20, 2021, meeting minutes: Motion made by Ed Bergeron, seconded by April Hehir to approve, all yes. Motion approved.
- VI. Redevelopment Opportunities, site list/update: Nothing new.
- VII. Kirtland Property (DIS) – Brenda talked to Rebecca who met with Dr. Quinn. Has someone interested in property, but has environmental concerns (asbestos) according to Rhonda.

Ed – should we formally follow-up with Dr. Quinn with a letter?

Katherine – will follow-up with Rebecca to get more of her conversation with Dr. Quinn and will come up with a letter.

April – would like to follow-up with Dr. Quinn from an environmental standpoint to help him direct, show, and sell his property. Ask for a follow-up meeting.

- VIII. ARP Grant Implementation for Community Outreach & Professional Services Program (DIS) – Katherine - Received \$25,000 for community outreach and to hire a consultant to help with our plan (should be getting \$13,500 in January).

Brenda – WIX was suggested to create a website. Mapping is the main focus of the website either for the BRA website or linking to the county website. She would like something like Zillow.

Mike would be willing to look into it and see what it would take over the next month. Will touch base with the new person at the county to get help.

Rhonda Fossitt knows a person from the Houghton Lake Rotary that is a website developer - Heather Marra.

April – Owners need to be contacted of the properties we showcase. Every property that touches the ones we identify are potential brownfields.

Katherine – do a couple a month – talk to property owners – get on website.

Mike – Is there something with questions/talking points to use when talking to property owners. April and Katherine will work together to come up with something.

- X. Recruitment: Brenda – still need 3 people to fill board. Have gotten no interest as of yet. Wendy will contact real estate people she has worked with.
- XI. 2022 Meeting Schedule: Keep the meeting schedule as is with no meeting in July or November and the December meeting moved to the 7<sup>th</sup>. Meetings will be in-person and held at Michigan Works as 8:30 a.m.
- XII. Board Member Comments: April asked for a change on the contact list.

Meeting adjourned at 9:32 a.m.

**Next Meeting Wednesday, January 19, 2022, 8:30 a.m. at Michigan Works**