

Roscommon County Brownfield Redevelopment Authority
June 16, 2021
Meeting Minutes

Present: Brenda Bachelder, Ed Bergeron, Michael Briggs, Wendy Engle, April Hehir, Katherine Methner, Rebecca Ragan, Bob Spaulding

Absent: None

- I. Meeting called to order by Katherine at 8:30 a.m.
- II. Pledge of Allegiance
- III. Agenda changes: Katherine added frequency of meetings to the agenda
- IV. Introduction of Guests: None
- V. Approval of the May 19, 2021, meeting minutes: Motion made by Rebecca Ragan, seconded by Mike Briggs to approve, all yes. Motion approved.
- VI. BRA Site List Update, challenges, new additions:

Still have some sites that can't be found.
- VII. Property Listing/Website Update: Continue to work on making the BRA website easier to locate.
- VIII. 2022-2026 BRA Strategic Priorities:

Ed: Make people aware of properties and return them back into productive use by means of social media, printed materials, reports to commissioners, skills development.

Kathy: Informational sheet to the Chambers, realtors to give to potential clients, take advantage of webinars and conferences. She will look into available conferences.
- IX. Board Member Comments:

Brenda: Checked out the info on the Oklahoma conference that was sent out by Mike & April. The conference has been recorded for people to go back and look at.

Marketing plan info sheet to get out to realtors.

Emailed Dr. Quinn letting him know we have a BRA in Roscommon County for Kirtland campus. Did not hear back. Rebecca will try to contact him.

Brenda had inquiries from MEDC, Jessie to help assess a property.

Brenda will forward the link again for webinar.

Kathy will check on National Brownfield in December in person conference.

Ed: Do we want to commit budget dollars to an action plan?

Kathy: Put together budget for start-up for marketing/conferences.

Rebecca: Can bring to committee in Roscommon for the BRA.

Brenda: Will bring up as a talking point for EDC meeting.

ED: Marketing ideas. There is a tremendous amount of investment capital around the lakes. Engage some of that energy by getting the word out to residents.

April: Each year in fall can apply for EPA assessment grants. KSU – series in July & August, two-part webinar on how to apply for grant, July 20 & August 31. Biggest way to get funding is to apply for grants. Turnaround time: Application in October, get money following year, two-year grant to spend funds.

Katherine: Be thinking about how often we would meet when we get rolling.

X. Guess Comments: No Guests/Comments

XI. Agenda items for upcoming meeting:

BRA List

Meeting adjourned at 9:11 a.m.

Next Meeting 8:30 a.m. Wednesday August 18, 2021 via ZOOM