



1015 Short Drive, Suite 2 * Prudenville, MI 48651 * (989) 366-8660

County of Roscommon Brownfield Redevelopment Authority

August 27, 2020

Meeting Minutes

Attendance: Rebecca Ragan, Brenda Bachelder, Wendy Engle, Bob Spaulding, Nancy McNamara, Michael Briggs, Ed Bergeron, Katherine Methner

Absent: Emily Barber

Guests: April Hehir

- I. Call to Order: Meeting called to order at 9:35 by Katherine Methner
- II. Pledge of Allegiance
- III. Agenda Changes: None, motion to approve the agenda as presented Rebecca Ragan, supported by Bob Spaulding. All approved.
- IV. Approval of January 30, 2020 Meeting Minutes: motion to approve Ed Bergeron, supported by Nancy McNamara. All approved.
- V. Brownfield 101 Training Q & A: no comments
- VI. Brownfield Redevelopment Plan: Katherine spoke the need to establish a countywide redevelopment plan. April Hehir added that most communities develop site-specific plans now. Site specific plans are based on a specific project and TIF plan will be developed as the projects develop. Group discussed upcoming EPA Assessment Grant. List of sites in Roscommon will need to be updated for the grant. Rebecca Ragan reached out to the assessors but did not get any additional sites from the assessors that responded. Brenda Bachelder will send out the current list to the BRA. Ed Bergeron suggested that the BRA should establish an action plan.
- VII. Vacant BRA Position and Executive Board position: Margie Lathrop has resigned from the BRA. Group discussed new vice chair. Ed Bergeron offered to assist where needed. Rebecca Ragan nominated Ed Bergeron for Vice-Chair, Nancy McNamara supported. All approved.
- VIII. Board Member Comments: Brenda Bachelder noted that the board member terms currently expire before the executive board terms expire.
- IX. Guest Comments: April Hehir asked if our policies and by laws have been established
- X. Meeting Adjourned: 10:08